

## Message Text

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PAGE 01 STATE 272309

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ORIGIN SS-15

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DRAFTED BY S/S-S:ESHERMAN:MS

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P 172359Z NOV 75

FM SECSTATE WASHDC

TO USLO PEKING PRIORITY

C O N F I D E N T I A L STATE 272309

E.O. 11652: GDS

TAGS:OVIP (KISSINGER, HENRY A.), PFOR, CH

SUBJECT:PRESIDENTIAL VISIT: SUPPORT FOR SECRETARY OF STATE

REF: STATE 269634

1. IN LIEU OF NORMAL SERIES OF REQUIREMENTS CABLES SENT TO VISIT POSTS WE ARE HEREIN PROVIDING YOU WITH OVERALL CABLE SUMMARIZING SECRETARY'S REQUIREMENTS IN PRC. EXECUTIVE SECRETARIAT UNDERSTANDS SPECIAL CONSTRAINTS FACED BY USLO IN SUPPORT OF THIS VISIT AND HEREIN MERELY REITERATES MINIMUM REQUIREMENTS YOU HAVE SATISFIED SO WELL ON PREVIOUS VISITS.
  2. S/S ADVANCE TEAM ARRIVING PEKING NOVEMBER 27 (SEE REFTTEL) AND WOULD APPRECIATE ADVICE SOONEST OF WHO WILL SERVE AS USLO LIAISON OFFICER.
  3. PRESUME PHYSICAL ARRANGEMENTS WILL BE SIMILAR TO PREVIOUS VISITS WITH S/S OFFICE LOCATED IN USLO PREMISES
- CONFIDENTIAL

CONFIDENTIAL

PAGE 02 STATE 272309

AND SPECIAL ASSISTANTS' OFFICE AT GUEST HOUSE. PHYSICAL

REQUIREMENTS FOLLOW:

4. SPECIAL ASSISTANTS' OFFICE: TWO DESKS; THREE TYPE-WRITERS ON STANDS OR DESKS OTHER THAN TWO ABOVE; COPY

MACHINE (IF AVAILABLE); SUFFICIENT LIGHTING; ADEQUATE PROVISIONS OF NORMAL OFFICE SUPPLIES; DICTIONARIES; MISSION AND PRCG TELEPHONE DIRECTORIES.

5. SENIOR STAFF OFFICE: TWO DESKS; TWO TYPEWRITERS; ADEQUATE LIGHTING AND OFFICE SUPPLIES.

6. S/S OFFICE: TWO DESKS OR WORKING TABLES; TWO TYPEWRITERS ON STANDS; ONE COPIER (BEST AVAILABLE); NORMAL OFFICE SUPPLIES; DIRECTORIES; DIPLOMATIC LISTS; ETC.

7. GROUND TRANSPORTATION: WOULD APPRECIATE ONE CAR AT DISPOSAL OF SPECIAL ASSISTANTS 24 HOURS; ONE CAR AT DISPOSAL OF S/S TEAM; SUFFICIENT CARS FOR COURIERS WHO WILL CARRY TRAFFIC FROM S/S TO SPECIAL ASSISTANTS.

8. COURIERS: 24-HOUR COURIER SERVICE BETWEEN USLO AND GUEST HOUSE PREFERABLY MANNED BY TOP-SECRET CODEWORD CLEARED AMERICAN PERSONNEL. COURIERS SHOULD HAVE NECESSARY PASSES FOR ACCESS TO SECRETARY'S LOCATION AT ALL TIMES.

9. TELEPHONES: REALIZE THAT AS IN PAST WE ARE AT THE MERCY OF CHINESE IN LOCATION AND QUALITY OF TELEPHONE SERVICE. WOULD APPRECIATE SAME ARRANGEMENTS AS ON PREVIOUS SECRETARIAL VISIT WITH NON-RINGING INSTRUMENT IN SECRETARY'S BEDROOM.

10. SECRETARIES: ONE TOP-SECRET CLEARED SECRETARY ON DUTY AT GUEST HOUSE PRIMARILY FOR ASSISTANCE TO SENIOR STAFF. STANDBY CAPABILITY AT USLO TO ASSIST S/S AS NEEDED.

11. SECURITY: BOTH S/S OFFICE AND GUEST HOUSE OFFICES SHOULD BE SECURED 24 HOURS PER DAY FOR OPEN STORAGE OF CONFIDENTIAL

CONFIDENTIAL

PAGE 03 STATE 272309

CLASSIFIED DOCUMENTS. USUALLY S/S WILL COVER ITS OWN OFFICE BUT OCCASIONALLY MUST LEAVE IT UNCOVERED FOR LIMITED PERIOD. KISSINGER

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## Message Attributes

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